

Board Meetings

Regular meetings of the Board will be determined at the organizational meeting in December for the ensuing year and will be held at a place so designated by the Board and shall be held in open session. Meetings of the board will be conducted in an open meeting unless a closed session is authorized by law or the meeting is exempt from the open meetings law.

A tentative agenda and public notice of the time, date, and place of each meeting of the Board shall be given in writing by the Secretary at least 24 hours in advance of such meeting, except in cases of an emergency when as much notice as possible will be given. The notice shall be provided to the news media who have filed with the Secretary a written request for notice and shall be posted on the Agency website and on a bulletin board in the administrative offices of the Agency.

The Chief Administrator, in conjunction with the Chief Financial Officer and Board Secretary are responsible for preparing a tentative agenda for consideration by the Board. The final agenda with amendments, additions, or deletions will be adopted by the Board at the beginning of the meeting. Board members may submit agenda items to the Chief Administrator for inclusion in the tentative agenda.

Adopted: 03-13-03

Reviewed: 11-04-15

Amended: 06-03-2020

Reviewed: 10/01/2025