



## CENTRAL RIVERS AREA EDUCATION AGENCY

### Central Rivers AEA Board of Directors Board Meeting Minutes Wednesday, June 7, 2023, 4:30 p.m.

#### **Call Board Meeting to Order - Welcome Visitors**

Board President Dr. Debra Rich called the Central Rivers AEA Board of Directors Meeting to order at 4:31 p.m. Board members attending were Bryan Burton, Maureen Hanson, Dr. Darshini Jayawardena, Nicole Lovik-Blaser, Dr. Tony Reid, and Dr. Mary Stevens. Dennis Craun joined the meeting at 4:44 p.m. Absent was Kathy Enslin.

Also in attendance were Sam Miller, Karl Kurt, Michael Kalvig, Beth Strike, Jen Sigrist, Amy Knupp, and Lori Thomas. Visitors included staff members Julie Miller and Pam Morrissey.

#### **Approval of Agenda**

Bryan Burton made a motion to approve the agenda, seconded by Dr. Tony Reid. Motion carried unanimously.

#### **Approval of Consent Agenda**

Maureen Hanson made a motion to approve the consent agenda, seconded by Dr. Mary Stevens. Motion carried unanimously.

#### **Approval of Facility Name Change for Francis Lauer Youth Shelter**

Dr. Mary Stevens made a motion to approve changing the name of the Francis Lauer Youth Shelter to Brookhaven, seconded by Dr. Darshini Jayawardena. Motion carried.

#### **Approval of Board Policies 700 Series**

Bryan Burton made a motion to approve the final review and recommended changes to the 700 series of board policy (General Public Relations), seconded by Maureen Hanson. Motion carried unanimously.

#### **Approval of Print Equipment Purchase**

Dr. Tony Reid made a motion to approve the quote to purchase a Duplo DC-618 Slit Cut Creaser from Infomax in the amount of \$29,995, seconded by Dr. Mary Stevens. Dennis Craun joined the meeting during this agenda item and his vote was counted. Motion carried unanimously.

**Approval of Color Copier Purchase**

Maureen Hanson made a motion to waive a second quote and approve the purchase of a color copier from Infomax for Creative Services in the amount of \$71,570.00, seconded by Bryan Burton. Motion carried unanimously.

**Approval of Employee Insurance Agreements for 2023-24**

Nicole Lovik-Blaser made a motion to approve the employee insurance agreements for 2023-24, seconded by Dr. Mary Stevens. Motion carried unanimously.

**Approval of Contract with PDCM**

Bryan Burton made a motion to approve the insurance proposal with PDCM for 2023-24 in the amount of \$323,427, seconded by Maureen Hanson. Motion carried unanimously.

**Approval of District Transportation Agreements for 2023-24**

Dr. Tony Reid made a motion to approve the District Transportation Agreements for 2023-24, seconded by Dr. Mary Stevens. Motion carried unanimously.

**Reports to/from Board:**

**Jen Sigrist**

Jen shared that she has completed her one-on-one meetings with her team and it was exciting to hear about their work this past year.

**Amy Knupp**

Amy shared the positive feedback she received from the Law Summit held in Cedar Falls.

**Karl Kurt**

Karl thanked Dr. Rich for her part in the recent agency retirement celebration and reported that while there were a few technical issues, the celebration was greatly enjoyed by our staff.

**Sam Miller**

Sam thanked the board for their leadership during the past eight years and shared his appreciation of their naming Joel Pedersen as the next Chief Administrator. He expressed his confidence that the agency will be in very good hands under Joel's leadership.

**Julie Miller**

Julie shared her appreciation to the board for working with Sam to lead the agency during his years of tenure. Julie, Sam and their family feel blessed to have worked under the board's incredible leadership.

**Dr. Darshini Jayawardena**

Darshini thanked the board for the beautiful plants, cards, emails, and many messages after the passing of her sister and mother.

**Dr. Mary Stevens**

Mary noted how much she appreciated the retirement celebration and acknowledged Ann Lupkes, Dr. Beverly Plagge, and Lee Ann Pechong for their many years of service to the agency.

**Dr. Debra Rich**

Deb reported on the recent AEA state board meeting and also requested the board consider how they would like to attend board meetings in the new school year. Deb noted that Zoom will always be an option for those who are not able to travel.

**Adjournment**

Dr. Debra Rich declared the meeting adjourned at 5:21 p.m. on a motion by Dr. Mary Stevens, seconded by Bryan Burton.

**Respectfully Submitted,**



Lori Thomas, Central Rivers AEA Board Secretary



Dr. Debra Rich, Board President